

**Conference of Consulting Actuaries
Interested in Being Considered for Board Nomination**

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2019-20 Nominating Committee Chair	John H. Lowell	Email: jlowell@octoberthree.com Phone: (770) 235-8566

Overview

Service as a member on the CCA Board of Directors is both a privilege and a responsibility. This questionnaire is designed to assist the Nominating Committee in gauging your interest and commitment to serve on the Board of Directors. Studies of both corporate and nonprofit organizations have concluded that informed, engaged boards, leadership, and attentiveness to the core components of governance are typically associated with successful, effective organizations.

Our success and effectiveness – both collectively and individually – depends on our understanding and acceptance of the role of the Board of Directors in governing CCA. The strength, involvement and commitment of the members of the Board of Directors determine the organization’s ability to maintain its tradition of success.

In this regard, we request that you complete the following information to assist us in our consideration of you to be placed on the election ballot for the CCA Board of Directors. Completion of this form doesn’t guarantee you a position on the slate of Nominees ballot released at the direction of the Nominating Committee.

Name:	Date:
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Company:	
Phone:	Email:
Address:	

Do you wish to be considered for election on the Board of Directors?	
Yes _____	Not at this time _____
If not, do you wish to be considered in the future, and if so, when?	

BOARD MEETINGS

Statement of Expectation: Board members are expected to attend three meetings each year. In preparation for meetings, members should review material in advance of the meeting, and actively participate in the Board discussions. Following the meeting, members will review/approve minutes and accomplish the “To-Do’s” identified.

Attendance: Do you expect to be able to attend the following Board meetings in 2019?

Jan/Feb: Yes [] No [] **June:** Yes [] No [] **Oct:** Yes [] No []

Participation: Board members need to:

- Actively participate in Board meetings and express opinions.
- Encourage others to participate at Board meetings.
- Accept and provide constructive criticism to and from other Board members.
- Work with staff in a professional manner.
- Arrange their own travel and lodging (lodging is in hotel as specified and by deadline required and communicated in advance of the meeting).

Describe your participation in CCA activities/events during your membership tenure:

BOARD COMMITTEE PARTICIPATION

Due to the somewhat limited size of the CCA and the CCA’s volunteer network, it is essential that the CCA Board take charge, at least initially, for ad hoc task forces and committees formed for specific purposes, e.g. the Benefits and 401K Investment Committees. It is requested that Board members actively participate on at least one task force or committee each year.

PERSONAL ADVOCACY ON BEHALF OF CCA

As a CCA Board member you should be a champion of the organization by being an active member and promoting the organization within and outside of your organization. In addition, Board members are asked to make welcome calls to new members and calls to individuals whose dues are in arrears to try to understand the reason behind a potential drop/resignation.

Please describe your advocacy of the CCA, and if you’ve been successful in recruiting new members to join the CCA:

Have you attended and/or encouraged others from your organization to attend CCA events (Webinars, Annual Meetings, EA Meetings, and Seminars)?

Yes ____ No ____

CCA GOVERNANCE

Do you understand the Board responsibilities as described in the CCA Bylaws?

Yes ____ No ____

As a Board member, there are fiduciary responsibilities to fulfill; among them are reviews of the most recent CCA audit, review and approval of the current year budget, and the current year strategic goals.

OVERVIEW

Briefly describe how you bring a unique or different perspective to the Board (cultural, area of expertise, education, etc.)

Anything else you believe we should know about you and/or your organization to assist us in considering you as a potential candidate for the Board of Directors:

What are your objectives for serving on the Board if you were asked to be a nominee on the ballot released by the direction of the Nominating Committee for a three-year term?

Are you a Board member of any other organization? _____

If yes, please provide the name of the organization and the capacity in which you serve.

Service on the Board of Directors is providing your experience and expertise to the CCA as an organization and not as a representative of a company or other interested party.

_____ I understand and agree _____ I do not agree

I agree to sign a release to allow verification that I have no disciplinary matter pending before the ABCD or the individual panels of the US actuarial associations (Academy, ACOPA, SoA, CCA, and CAS):

_____ Yes _____ No

Please click the **Submit** button below or save the form and e-mail it to Kelly Fanella at kfanella@cactuaries.org and Samantha Feinglass at sfeinglass@cactuaries.org by **12/31/2018** for consideration for the 2019-2020 Board of Directors.

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